



## JOB DESCRIPTION

**Position: Director Programs, Africa**  
**Location: Washington, DC**

### **About FHI 360:**

FHI 360 is a nonprofit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes experts in health, education, nutrition, environment, economic development, civil society, gender, youth, research and technology — creating a unique mix of capabilities to address today's interrelated development challenges. FHI 360 serves more than 70 countries and all U.S. states and territories. We are currently seeking qualified candidates for the position of: **Director Programs, Africa**

### **Description:**

Alive & Thrive is an initiative to save lives, prevent illness, and ensure healthy growth and development. Good nutrition in the first 1000 days, from conception to two years of age, is critical to enable all children to lead healthier and more productive lives. Alive & Thrive is scaling up improved infant and young child feeding and maternal nutrition through large scale programs in several countries in Asia and Africa and through strategic technical support and the dissemination of innovations, tools, and lessons worldwide. Alive & Thrive is funded by the Bill & Melinda Gates foundation and the governments of Canada and Ireland.

### **Job Summary / Responsibilities:**

The Director Programs, Africa provides overall portfolio leadership for the Alive & Thrive country and regional programs in the Africa region including Burkina Faso, Ethiopia, Nigeria, and Economic Community of West African States (ECOWAS) in the management, technical oversight and implementation of the programs to ensure these programs are effectively and efficiently implemented. He/she fosters innovation and drives adoption of leading practices; shares new knowledge, learning, evidence and best practices across country programs through collaboration and cross country fertilization. The Program Director provides direct supervision and oversight to field-based Country Program Directors (Chiefs of Party) and ECOWAS Regional Coordinator.

### **Essential Job Functions**

- Provide strategic leadership and program and technical direction across assigned country programs to ensure programs are successfully implemented and planned results are achieved.
- Collaborate with the field-based Country Program Directors to develop and maintain a comprehensive program implementation strategy.
- Ensure programs are designed according to organization and industry best practices, program framework and donor requirements.
- Collaborate with technical and program staff to ensure that program implementation is managed closely through the development of structured work plans, progress reports and approved monitoring plans.
- Ensure rigorous program and financial monitoring systems are in place and senior field-based staff are capable of enforcement of compliance with these systems and are held accountable for this.
- Provide technical advice based upon expertise and knowledge of evidence-based methods and strategies, current practice, and established operational and research standards to ensure high quality and rigorous program design.
- Lead cross learning efforts between country programs and ensure best practices and lessons learned are shared.
- Ensure timely and quality donor reporting and communication.
- Work closely with project management to ensure compliance issues are addressed properly and internal controls are in place and followed.



- Communicate to senior management about the status of the programs, provide reporting and governance of the portfolio's status and financial health.

### **Supervisory Responsibilities**

- Supervises field-based Country Program Directors, ECOWAS Regional Coordinator, and home office based Associate Directors for Country Programs.

### **Travel Required**

- Minimum of 25%

### **Qualifications:**

- Masters degree in nutrition or public health required. Ph.D. preferred. Bachelor's Degree or its International Equivalent Required - Knowledge/Information Services, Communications, Education, Environment, Health, Behavioral, Life/Social Sciences International Development, Human Development or Related Field.
- Typically requires a minimum of 10+ years with project management experience. Highly prefer 15 years of relevant experience, with at least 5 years of field-based experience in nutrition programming.
- Demonstrated experience in multi-sector project management and implementation.
- Demonstrated strategic planning, staff development and capacity building experience.
- Experience in budgeting, financial planning and interpreting financial reports
- Demonstrated experience in leading and managing complex projects that are strategic in nature and national/international in scope.
- Must be able to read, write, and speak fluent English; fluent in host country language.
- Experience operating in challenging environments.
- Experience working in a non-governmental organization (NGO).

### **Specific Knowledge Requirements**

- Demonstrated experience in leading and managing complex projects that are strategic in nature and international in scope
- Experience in provision of technical support to nutrition programming
- Experience with social and behavior change for nutrition
- Demonstrated strategic planning, staff development and capacity building experience
- Comprehensive knowledge of design, implementation, and management of international public health programs
- Strong critical thinking and problem solving skills
- Excellent written and oral communication skills
- Knowledge and experience in working with donor reporting and requirements
- Ability to influence, motivate, negotiate, and work well with others
- Proficiency in English required; knowledge of French preferred.
- Excellent interpersonal, oral, and written skills

For the complete job description, and to apply, please [click here](#).